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Job Summary

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Middle East/Europe/Central Asia Area Coordinator (World Mission) Presbyterian Church (U.S.A.) Louisville, Kentucky



This job reports to the Associate Director for Mission Partners & Programs

Relocation is negotiable and travel is required occasionally.

This is a **Full-Time** position, working **1st Shift**.

Number of Openings for this position: **1**

Overview

With national offices in Louisville, Kentucky, the **Presbyterian Church (U.S.A.)** focuses on the national and international mission work of the church. It serves and works with congregations, presbyteries, and synods as the central provider of resources that enable individuals, congregations, and governing bodies to carry forth the mission of Jesus Christ in the world. The work at the Presbyterian Center is carried out by approximately 450 staff members who provide overall support for the mission of the church.

Job Skills/Requirements

Position Overview

Salary Range: \$65,455 to \$77,038

The Area Coordinator is tasked with supporting and ensuring appropriate engagement of the World Mission Strategic Plan, its Core Values and Directional Goals. This is carried out through close collaboration with the full World Mission team, which includes and relies on Regional Liaisons and mission personnel, and other GAMC ministries such as PW and CPJ. The Area Office serves as an active and dynamic resource to PCUSA global partners, PCUSA mission participants, and mission personnel engaged in Gods mission and is an integral part of the WM approach to PCUSA involvement in responding to Gods call to mission.

Position Responsibilities

- Area Strategy for each geographic region is drafted, adopted and supported through broad, collaborative and ongoing processes involving global partners and missions participants. The strategy is guided by the World Mission Strategic Plan with emphasis on how the Area Strategy builds on accomplishing the WM Directional Goals and adheres to the WM Core Values. Regional Liaisons play a critical role in this within their regional assignment and as part of the broader Area Office and WM team.
- Adequate coverage of the Area by strategically place regional liaisons is maintained and the RLs are supervised and empowered to lead PCUSA mission involvement in their region. RLs are integrally engaged in identification and filling strategic mission service opportunities.
- Common spaces for information sharing and decision-making are created where concerns, initiatives, needs and capacities of global partners, mission participants and WM are communicated with clarity to each other (i.e. Presbytery and congregational partnerships, mission networks, validated mission support groups, global partners, mission committees or other structures) as they grow together as communities of mission practice.
- PCUSA mission benchmarks (values, core commitments, policies) are included/reflected in growing number of mission participants and global partners joint activities and an increasing number of PCUSA mission participants

are aware of and support (prayer, finance, time/labor, mission service) WM activities (projects, initiatives, partners, WM mission personnel, strategies, etc) in the area.

- Mission resources (sending mission personnel, allocation of volunteer time, financial resources, raising up prayer concerns, etc.) are adequately identified and coordinated to achieve WM strategy goals. Strong support to Communication and Funds Development is given and adequate attention is paid towards WM funds development efforts. Appropriate follow-up and compliance on funds used to support ministry through ECOs, endowments or other, is accomplished.

Position Requirements

- Bachelors degree, with relevant work experience
- Language skills appropriate to the region or demonstrated ability to learn languages
- Faith commitment to Jesus Christ and strong Christian witness
- Knowledge of and commitment to the mission and ministry of the PC(USA) as expressed through the General Assembly and World Mission
- 4-5 years experience in cross-cultural ministry, preferably mission service with the PC(USA)
- Ability to reflect theologically and missiologically
- Excellent written and oral communication skills; good listening skills
- Strong interpersonal skills, able to relate well with a diversity of people
- Demonstrated skills in: working in a team relationship; developing and nurturing teams; organization; evaluation/assessment, reflection, analysis, discernment
- Sense of call to this position
- Able to respond appropriately to emotions and emotionally-charged situations
- Sensitive to cross-cultural issues and can be a respectful presence

Additional Information/Benefits

We believe a balanced life, with time for work, leisure, and spiritual nature, makes us healthier and more productive colleagues at the Presbyterian Center. Greater Louisville Inc.'s Work/Life Alliance Awards recognized this commitment in 2004.

The Presbyterian Church (U.S.A.) offers a competitive benefit package including:

- Medical Insurance (company paid)
- Dental Insurance
- Retirement Benefits
- Paid Vacation, Holiday, and Sick Time
- Flexible Spending Accounts
- Death and disability benefit (company paid)
- Short and Long Term Disability
- Long Term Care Insurance
- Educational Assistance Program
- Employment Assistance Program and Work/Life program

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